Rochdale Harriers & A.C.

Role Description: Website Manager

Responsbilities of the Website Manager:

1. Manage the Club's website and keep it up-to-date.

2. Liaise with the Club's Publicity Manager to promptly publish any recent news items on the website, including the achievements of Members.

3. Liaise with the Club's Race Directors and C25K representatives to publicise forthcoming races and C25K courses.

4. Where possible, ensure that details of races organized by the Club (date, entry link etc.) are available on the Club's website by 1st January each year so that they are available for selection in championships organized by other clubs. The current races organized by the Club are as follows: the Norden 6 Mile Road race, the Naden Valley Multi-terrain race, the Knowl Hill Fell Race (together the 'Three Day Event'), the Rochdale 10K, Hades Hill and Wardle Skyline (collectively "the Club Races").

5. Improve and enhance the Club's website.

6. Ensure that any fees required to maintain the RHAC website are brought to the attention of the Treasurer in good time.

7. Perform such other improvements to the Club's website as may be suggested by the Committee from time-to-time.

This role description was approved by the Committee on 12th February 2024.

Signature of the Chair ……

Mr Nick Barton